1. **Employee Actions**

Allow login to each Employee

Daily Attendance

Daily Updates on Project they are working

Inform Completed Modules in Projects

**HR Actions**

Hire or Add Employees

Announcements inside company

Schedule meetings

Schedule Events

Can view Employee Attendance and work performance

View absent Employees

Daily Work would be hidden from Other employees

1. **CEO Actions**

View Employee Performance and Attendance

View Salary of Employees

1. **Manager Actions**

Manage Employee Salary

Manage Office Expense

Increment or Decrements in Employee

1. **Project Manager**

Create Projects and modules in project

Add Employees in Project

See Working of Employees in Project